

UET Meeting

05 May 2020, 10:00 to 12:00

MS Teams

Attendees

UET members

John Vinney, Tim McIntyre-Bhatty, Jim Andrews, David Reeve

In attendance

Jane Forster, Colleen Harding (Present at: 2), Sarah Hutchings (Present at: 3.1), Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters Arising from the Previous Meetings held 28 April 2020

Approval
Chair

Minutes

The minutes from the previous meeting were approved with one redaction to item 2.1

Matters arising

None noted.

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2. Academic Leadership Conference - 15 May 2020

Discussion
Colleen Harding

Dr Colleen Harding joined the meeting to discuss the various outline options for the Academic Leadership virtual meeting on the 15 May. Dr Harding noted that she had discussed some options with JV at their meeting last week. It was agreed that the main purpose of the day was to reconnect with the wider group; engage dialogue with the current situation, collective learning and future focus.

Dr Colleen Harding added that so far 61x people had accepted (and 13 declines) - ULT, Profs, Hods and Deputy Deans had been invited.

These were some of the options which Dr Harding reviewed with UET:

- An update on the operational matters, budget discussion, some inspirational messages about the future and then opening it up to dialogue. The attendees would be split into 6x groups.
- Utilise the questions which have been used for EULT discussions and reflect on what we've learnt and how we could do things differently going forward, including BU2025 and future foresight.
- Invite Julien Stodd (Social Leadership author) as a keynote speaker. UET agreed that due to the limited time of the meeting, it would be best to use him for a future event.

Following discussion & input from UET, Dr Colleen Harding would map out the outline for the day and review with JV at their next meeting, before reviewing with UET next week.

Present: Colleen Harding

3. Standing item: Financial Update

Discussion
David Reeve

Ms Sarah Hutchings joined the meeting to review the latest budget figures which would be discussed at the EULT meeting tomorrow.

3.1. Cash flow update

Information
Sarah Hutchings

Ms Sarah Hutchings reviewed the latest cash flow forecast.

Main changes from last week were:

- The April fee income instalment receipts were lower than expected
- There would be some further adjustments to be made for the SIA projects and the Covid19 impact.

Present: Sarah Hutchings

3.2. Proposed Reserves Policy

DR reviewed the latest updated version of the proposed Reserves Policy. Changes were made to 4.3 and 7 of the document which UET approved.
DR suggested leaving the policy as a draft document until we had finalised the budget figures. UET agreed and the policy would be reviewed at the next FRC meeting.

 Proposed reserves policy v6.pdf

4. Standing item: OfS and Government Reporting




- Regulatory Reporting Tracker
 - **REF 2021 Survey: initial views on REF timetable**

UET reviewed and approved the consultation. The response would be submitted today.

- **Consultation on the integrity & stability of the English HE sector**

JFo noted that she had asked for views & comments by end of next week in order to formulate a university wide response.

UET reviewed the

-  OfS and returns tracker 4th May 2020.docx.pdf
 -  REFSG 2021 Revised Timetable Survey for UET 4th May 2020.pdf
 -  BU Consultation Response OfS consultation May 2020.pdf
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5. Future Meetings and Items:

- Extended ULT agenda - 13 May

JFo noted that the meeting would be longer due to the budget discussion.

JFo suggested adding an NSS update. TMB agreed that it would be beneficial to have it as a refresher but it would need another review in terms of relevancy before adding to the agenda. UET agreed to have it scheduled for the June meeting.

6. AOB

JA requested UET's input and comments for the following documents:

- Principles document. This would help start the planning and delivery of major projects. The document would be reviewed at the MIG meeting this afternoon and would also form part of the next conversation with the Trade Unions.
- VSS proposal.
- CLV paper which would be circulated later today.

