

UET meeting

14 July 2020, 10:00 to 12:00

MS Teams

Attendees

UET members

John Vinney, Tim McIntyre-Bhatty, Jim Andrews, David Reeve

In attendance

Jane Forster, Sarah Hutchings (Present at: 2.1), Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters Arising from the Previous Meetings held 7 July 2020

Approval
Chair

Minutes

The minutes from the previous meeting were approved with one minor addition to the AOB section.

Matters arising

JA advised UET that Senate endorsement of the partnership proposal between University Hospitals Dorset NHS Foundation Trust and BU was due for approval tomorrow. JFo noted that this would be submitted to the EULT meeting this week for information.

 Minutes_UET Meeting_070720.pdf

2. Standing item: Financial Update

Discussion
David Reeve/Sarah Hutchings

2.1. Cash flow update

Ms Sarah Hutchings joined the meeting to review the latest cash flow forecast. Key highlights noted were:

- No changes with the overall balance
- VAT payments were slightly higher than expected this quarter which was partly due to the slowing down on our capital expenditure
- LGPS payments - HR has advised Finance that their invoice for last year's round of VSS was still due, which would need to be taken into account
- Deferred non IT capital spend, this was due to Covid-19 impact

In terms of the outstanding decisions, Ms Hutchings noted:

- The severance cost has been updated
- The schedule of costs for the return to campus would be checked and updated

Present: Sarah Hutchings

Information
Sarah Hutchings

3. ULT Prioritisation

Discussion
Chair

UET had a discussion on ULT priorities and the top 10 cross-BU challenges that, if addressed in 2020/21, would make the biggest difference.

The charts included in the prioritisation paper represented all the answers to the ULT survey sorted into categories.

This will be discussed at the EULT meeting this week and will be an ongoing piece of work.

 ULT priorities.pdf

4. Standing item: OfS and Government Reporting

Information
Jane Forster

- Regulatory Reporting Tracker
- Reportable events update

JFo noted that Ms Deborah Wakely had updated the latest tracker.

UET agreed that the Tianjin University of Technology (TUT) item could be closed and the NHS partnership one should be considered as a potential reportable event after it has been approved at the Board meeting on 17 July. It was noted after the meeting that current OfS guidance suggests that this would not be reportable as it was low risk.

5. Future Meetings and Items:

Review
Chair

- ULT forward agendas

UET reviewed the forthcoming ULT agendas.

-  ULT agenda 15th July 2020.pdf
-  ULT agenda 22nd July 2020.pdf
-  ULT agenda 5th August 2020.pdf
-  ULT agenda 19th August 2020.pdf

6. AOB

- [Item redacted]
- [Item redacted]
- The '*Bournemouth Gateway Building (BGB) change request*' paper was circulated electronically on 14 July to UET for approval ahead of the Board meeting on 17 July.

