

# UET meeting

Tue 17 November 2020, 10:00 - Tue 17 November 2020, 12:00

MS Teams

## Attendees

### UET members

John Vinney, Tim McIntyre-Bhatty, Jim Andrews, David Reeve

### In attendance

Jane Forster, Sarah Hutchings (Present at: 2), Deborah Wakely (Present at: 2.2.1, 2.3), Christina Pizot (Minute taking)

## Meeting minutes

### 1. Minutes and Matters Arising from the Previous Meetings held on 3 November 2020

Approval  
Chair

#### Minutes

The minutes from the previous meeting were approved with no further comments or redactions.

#### Matters arising

Covid-19 - JA went through the regional picture and the detail for BU cases and noted that there were no current patterns or clusters that they were worried about.

Our expression of interest to run a mass Covid-19 testing programme, which was announced last week, had been approved. The timeline was extremely tight, with the testing planning to start week commencing 30th November. In terms of logistics and planning, there was still work to be done especially around Comms and IT set up but also on the legal side and in particular around employer's liability insurance.

JA added that our planning was quite advanced - testing sites had already been established and schedules and timetabling were being worked through. The University was preparing in order to be able to deliver around 1300 tests per day.

 Minutes\_UET meeting\_031120 (1).pdf

### 2. Standing item: Financial Update

Discussion  
David Reeve

DR advised that BDO had gone through the preliminary work and there were no further queries at this stage. We still needed to recognise the future risks and challenges which we could be facing such as fees and accommodations refunds.

Present: Sarah Hutchings

#### 2.1. Cash Flow update

Review  
Sarah Hutchings

SH joined the meeting to review the latest cashflow. SH noted that it was a more positive picture this week:

-The SLC income which came in last week accounted for the whole amount of SLC income which was originally included in the going concern cashflow.

-We were higher across our instalments and upfront fee receipts.

-Looking at February 2021, there was still a difference in non-IT capital but this was due to timing.

#### 2.1.1. Management Accounts - October 2020 update

Information  
Sarah Hutchings

The Management accounts as of end of October 2020 were noted and would be discussed at the EULT meeting tomorrow.

## 2.2. Bid Approvals

- *RED ID: 12388 – “Creating identity in the cemeteries of early medieval Dorset, England” – Gerda-Henkel Foundation– Dr Clare Randall*

DR noted that the FEC on this bid was very low and on that basis would not recommend approval. TMB commented that looking at the associated costings, there were no consumables in this post and the only costs which would not be recoverable would be the TRAC ones.

UET agreed that there were too many queries regarding this bid especially around the FEC rate, and they would need more details around numbers before this could be approved.

- *RED ID: 12402 – “Tackling the challenge in attaining simultaneous high strength and high conductivity in novel aluminium-based nanocomposites” – EPSRC– Dr Yi Huang*
- *RED ID: 12407 – “Mechanisms of Resilience in Treescapes (MeRiT)” NERC – Prof Adrian Newton*

DR commented that the two above bids demonstrated good FEC and had good recovery rates. UET were in agreement to approve on that basis.

UET agreed that an overall discussion about targets and rates needed to take place in order to get a better picture when approving these bids, including as TMB noted the impact for bids where the spend items were over £100k. Dr Julie Northam had done a piece of work around this, which had been discussed at RPMC, and UET would take this forward for discussion at the next UET meeting.

 Narrative for pre-pending requests for UET meeting 17.11.20.pdf

### 2.2.1. LEP bids

**JA noted a conflict of interest in respect of this discussion item.**

- *Project Name: Institute of Biomedical Materials & Tissue Engineering*
- *Project Name: Research Active Dorset Clinical Trials Unit (RAD CTU)*

After reviewing both bids, JV raised concerns partly around the associated cashflow with these, the details but especially around the timings. DR noted that both bids had merits and represented good initiatives but timings was also a big issue, especially in view of the current financial priorities. DR & JV would be keen to support these bids but not in this timeframe.

DW joined the meeting to review these bids from a legal and governance point of view. DW noted that there was no existing governance framework listed in the costings for these bids which the Board would have direct oversight over. DW also raised concerns that in both those bids, there was a significant revenue investment on behalf of BU. DW added that one of the bids required a significant budget allowance for the legal work needed which her team did not have for this financial year.

TMB agreed these were strategically important bids and it was unfortunate that we had not received enough notice from the LEP to review these.


In view of these concerns, UET agreed that they would not be able to approve these two bids going forward at this time.

DW notified UET of another LEP bid which had been sent through late yesterday and needed approval by end of this week. This was an additional grant extension agreement to an existing Board approved bid for the ORI Gateway building.

DW advised UET that the LEP, by going directly to ORI, had not followed the due governance process as this would require FRC and Board scrutiny and approval. DW was concerned about the gap in the communication with the LEP in respect of due diligence for bid approvals.

TMB agreed to pick this up and go back to the LEP to gather further details on the process which had been undertaken for this agreement.

 Pipeline BioMaTER FBC BU.pdf

 1. RAD CTU FBC\_FINAL\_31.07.2020[1].pdf


Present: Deborah Wakely

## 2.3. FRC Banking papers

- Additional Banking Facility
- Legal Report

DR reviewed these two financial papers which would be submitted at the next FRC meeting on the 7 December.

 Additional banking facility covering paper v2.pdf

 Bournemouth University - report on Barclays RCF.pdf


Present: Deborah Wakely

### 3. Standing item: OfS and Government Reporting

- Reportable events update
- Updated Horizon Scan

-JFo noted the launch of the recent OfS consultation on quality and standards. JFo added that a lot of coverage was expected before then and various bodies would publish their results. The deadline was not until the 12 January 2021.

-There were no reportable events to be noted.

 Horizon scan November 2020.pdf


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### 4. Future Meetings and Items:

- 18 November - ULT agenda
- 9 December - ULT agenda

UET reviewed the forthcoming ULT agendas.

For tomorrow's meeting, JFo noted that Dr Colleen Harding and Mike Silk were doing a piece around Student Voice and Brian Kaliczynskyj was doing a short update on the Transformation team.

 EULT agenda 18th November 2020.pdf

 EULT agenda 9th December 2020.pdf

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### 5. AOB

-TMB reviewed with UET the paper on '*Partnerships*' which would be going to the next Board meeting. UET agreed that they would review '*commitments over £100k for cashflow excluding IT and Estates spend*'. TMB would adjust the paper accordingly.

-TMB advised UET of the Sustaining University Research Expertise (SURE) fund. To apply for the fund, TMB advised that we would need to register and submit our interest by close of day on the 23 November.

