

# UET meeting

Tue 02 March 2021, 10:00 - Tue 02 March 2021, 12:00

MS Teams

## Attendees

### UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, David Reeve

### In attendance

Jane Forster, Sarah Hutchings (Present at: 2), Stephen Tee (Present at: 3), Christina Pizot (Minute taking)

## Meeting minutes

### 1. Minutes and Matters Arising from the Previous Meeting held on 23 February 2021

Approval  
Chair

#### Minutes

The minutes from the previous meeting were approved with no further comments or redactions.

#### Matters arising

None noted.

 Minutes\_UET half day discussion meeting\_230221.pdf

### 2. Finance discussion

Present: Sarah Hutchings

#### 2.1. Cash flow update

Discussion  
Sarah Hutchings

SH joined the meeting to review the latest cashflow position.

SH noted that this update did not include the revised Management Accounts forecast which were still being finalised and would be adjusted next week:

- The biggest movement noted was the removal of Royal London House (RLH) disposal. JA informed UET that the valuation for RLH had not come through yet.
- Higher fee income was coming in from January
- More receipts had come in from the SLC payments
- There was some timing difference on redundancies payments. Some of it was due to LGPS capitalization cost which we had not been invoiced for yet and some due to timing of redundancies.
- Some movement across IT and capital
- Estates - there had been a concerted look into the phasing of spend to push some of it back into next year and year after, with a view to create some headroom to absorb Melbury House's (MH) dilapidation costs.
- On the revised Estates position, SH noted that there was also some VAT savings on Bournemouth Gateway Building (BGB) as a result of the review from KPMG

#### 2.2. Bid approvals

Approval  
David Reeve

[Detailed cashflows can be found in *UET/papers folder/UET meetings 2021/ 2 March 2021/bids - detailed cashflows*]

**RED ID: 12516**– “Feasibility study of an intervention to provide nutritional care for people living with dementia at Home”, NIHR Research for Patient Benefit – Jane Murphy.

DR would strongly support this bid - the cashflow and net gain was very good.

On that basis, UET approved.

 Narrative for UET meeting 2.3.21.docx

##### 2.2.1. Memorandum of Understanding (MoU) – Enabling Student Nurse Placements

Approval  
David Reeve

This was the HSS CPD contract which had been discussed at last week's UET meeting. The CAF attached included details of the estimated costs of delivery and FEC.

UET reviewed and approved both the CAF and MoU.

### 3. MA Social Work - South West Region

**Review**  
Stephen Tee

ST joined the meeting to discuss the social work proposal for the South West region.

ST explained that they had been working for some years in that region delivering CPD for social workers and had developed a very good relationship with local authorities in that area. They had become aware of a potential gap in the market in the South West region left by Plymouth University who were not currently offering their MA programme and had no plans to run it for 2020/21.

ST added that they were keen to build on our history of offering CPD social work education in the region and extend this to a qualifying course. ST had sought the views of local stakeholders and had received an enthusiastic response. He had also sought and received permission from Social Work England to develop the proposal.

The proposal would be to develop a programme that closely models our current MA Social Work programme in Bournemouth, though in a blended format with an emphasis on online delivery, with face-to-face delivery being delivered on the premises of local colleges.

DR asked about the numbers that Plymouth would have been delivering over the last 3 years. ST noted that he believed that they had not encountered any problems recruiting to those numbers.

JA commented that this would be a beneficial development on the basis that we would be building on some existing good work and relationship we already had in the area, and further expanding in that area. This should be seen as part of a longer term journey into how we want to broaden our footprint.

JA suggested we needed some more data and market research done in order to get a more accurate picture. JA added that the costings also needed to be looked at in more detail. TMB also had queries around the target numbers, the quality of the resources and more importantly the people.

ST agreed to do more work around the market and to provide some additional details around the QA and underpinning infrastructures questions before coming back to UET to seek approval and progress with this development.

Notes for MA Social Work South West UET meeting[27].pdf

MA Social Work Costing Jan-21 - .xlsx

MA Social Work Costing Jan-21 - detail.xlsx

Present: Stephen Tee

#### 3.1. Wessex Fields Development

**Information**  
Jim Andrews

JA advised UET of a proposal which was going round and currently excluded the University. This was driven by an external third party commission by BCP council, and it seemed that BU had not been included in the discussions and consultation process.

JA, TMB and ST had met with the consultancy firm a couple of months ago to broadly discuss and update them around medical sciences in the area but had not heard back since then.

UET agreed that it was essential that BU got re-aligned and re-engaged with the process and the parties involved. In order to re-open the dialogue, UET agreed that ST would have a conversation with Phil Richardson (Dorset CCG), JA would discuss further with Cecilia Bufton and TMB would meet with Richard Renaut (RBCH).

### 4. Standing item: OfS and Government Reporting

**Discussion/Note**  
Chair

- Reportable events update
- Regulatory reporting tracker

-Nothing to report on the regulatory side.

-JFo advised that 'budget day' was tomorrow and there could be some hardship funds announcement.

### 5. Future Meetings and Items

**Note**  
Chair

- ULT agenda 10 March 2021

-JFo advised that the latest NSS corporate plan had been circulated on Monday to EULT members for review ahead of the meeting.

-Sarah Hutchings and Colleen Harding would be doing a discussion item on the approach on 'zero-based budgeting'.

This would also be coming for review at the UET meeting on the 9 March.

EULT agenda 10th March 2021 (2).pdf

### 6. AOB

TMB advised UET that Cathy Hodder had taken the post of Acting Head of Department in Life and Environment Sciences for the Faculty of Science in Technology. Fred Charles had taken on the post of Acting Deputy Head of Creative Technology.