

UET meeting

Tue 16 March 2021, 10:00 - Tue 16 March 2021, 12:00

MS Teams

Attendees

UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, David Reeve

In attendance

Jane Forster, Sarah Hutchings (Present at: 2), Deborah Wakely (Present at: 3), Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters Arising from the Previous Meeting held on 9 March 2021

Approval

Chair

Minutes

The minutes from the previous meeting were approved with a couple of redactions to item 2.1.1 and 2.4

Matters arising

JA and TMB gave UET an update on the Wessex Fields meeting which took place last Thursday.

 Minutes_UET Meeting_090321 (1).pdf

2. Finance discussion

Present: Sarah Hutchings

2.1. Cash flow update

SH joined the meeting to review the latest cashflow position. SH noted that there was little movement this week due to the fact that the forecast had been revised last week and the many changes made. Key highlights noted were:

- from the reconciliation, there was a couple of timing differences on SLC receipts and non-IT capital.
- more work would be done, over the next few weeks, around the overall student debt and SLC to ensure that as we move forward we had all the instalment plans in place with the students in order to evaluate our final position.
- no changes had been made around 'risks' or 'items to be included'.

Discussion

Sarah Hutchings

2.2. Bid approvals

RED ID: 12524 – “Generative Ludonarrative (GeL): Theoretical Frameworks and Artificial Intelligence for Storytelling through Puzzles”, AHRC – Charles Hargood

RED ID: 12431 – “Telling Different Stories by reading between the lines: innovative approaches to the publication, interpretation & archiving of linear infrastructural projects”, AHRC – Mark Gillings

RED ID: 12437 – “Geophysical surveys in England: Using digital data to inform heritage management and promote collaboration”, AHRC – Timothy Darvill

DR strongly supported all the above bids- there were all cash positive and good recovery rates.

On that basis, UET approved all three bids.

 Narrative for UET meeting 16.3.21_final to circulate.pdf

Approval

David Reeve

3. Standing item: Board and sub-committee preparation

Review

Deborah Wakely

- FRC agenda - 23 April 2021

DW joined the meeting to review the draft FRC agenda for the 3 April 2021 meeting.

DW noted that the drafting notes were taken from the action register.

UET reviewed these actions in relation to:

- item 2 - JA advised that he would give a short update.
- item 3 - DR would action on that item.
- item 4 - The '*Transformation Team progress update*' would be included rather than being a separate item on the agenda
- item 6 - DW noted that this was a new action. DR was content with the title used.
- item 8 - JA would check with Tom Ormerod in IT and would come back to DW accordingly.

DR noted that he could do a verbal update on the provisions for rent rebates. DW suggested this could be included as part of the 'Sensitivity' paper.

DW would make the necessary changes as per the discussion with UET and circulate to the Chair of the meeting for approval.

DW flagged to UET a high value bid approval for a European Research Council (ERC) grant which due to the timeframe would not be able to be included in the April FRC meeting.

UET agreed that they would need to consider the bid first, including the costings and cashflow, before going through the appropriate governance procedures.

 FRC Agenda 23 April 2021.pdf

Present: Deborah Wakely

4. Standing item: OfS and Government Reporting

Discussion

Chair

- Reportable events update
- Regulatory reporting tracker

Nothing to report.

5. Future Meetings and Items

Note

Chair

- ULT agenda - 24 March 2021
- ULT agenda - 7 April 2021

No comments noted.

 ULT agenda 24 March 2021.pdf

 ULT agenda 7 April 2021.pdf

6. AOB

- [item redacted]
- JFo had been asked by Finance to do a zero-based travel budget for the OVC. JFo would send out a template with assumptions for UET to review.
- TMB discussed with UET the recent '*Academic pay progression and promotion*' review from a process point of view.