

UET meeting

Tue 13 April 2021, 10:00 - 12:00

Apols: TMB, JFo

Agenda

10:00 - 10:10
10 min

1. Minutes and Matters Arising from the Previous Meeting held on 23 March 2021

Approval *Chair*

 Minutes_UET meeting_230321 (1).pdf (3 pages)

10:10 - 11:00
50 min

2. Finance discussion

2.1. Cash flow update

Discussion *Sarah Hutchings*

2.2. Zero Based Budgeting and Leadership Process

Discussion *Sarah Hutchings/Colleen Harding*

2.3. High Level Budget Shape 2021/22 to 2023/24

Discussion *David Reeve*

 BU High Level Budget Shape Approach and Assumptions v2.docx (3 pages)

 High Level 3 year budget shape 2021-22 v3.xlsx (2 pages)

2.4. New Microsoft licensing model

Approval *Jim Andrews*

[Project costing tool emailed separately]

 Migration to new Microsoft licencing Business Case R&A Checklist.docx (1 pages)

 Migration to new Microsoft Licensing Model Business case - Reviewed.docx (10 pages)

 Migration to new Microsoft licencing - Project Costing Tool 10 years.xlsx (17 pages)


2.5. HR papers for FRC meeting - 23/04/21

Information *Jim Andrews*

2.5.1. Workforce Plan

 FRCWFPBoard Papers Cover Sheetmarch2021.docx (2 pages)

 FRCapril21WFPfinal.docx (8 pages)

 Copy of Copy of 2025 Work Force Plan March 2021.xlsx (3 pages)

2.5.2. People Related – COVID-19 Update

Jim Andrews

 Staff survey summaryfinal.pdf (2 pages)

 FRC April staff update Final.pdf (6 pages)

 Board Papers Cover Sheetstaffapril2021.pdf (2 pages)

2.5.3. Overview of Significant Organisational Change

Jim Andrews


 organisationalchangeFRCApril2021 Final.pdf (5 pages)

11:00 - 11:00
0 min

3. Application to register Bournemouth University as an End Point Assessment Organisation in relation to the MSc Apprenticeship in Advanced Clinical Practice

Approval

Jim Andrews

 EPAO BU2025 Business Case v4.docx (5 pages)

 EPAO cashflow forecast v3 (1).xlsx (19 pages)

11:00 - 11:10
10 min

4. Standing item: OfS and Government Reporting

Discussion

Chair

- Reportable events update
 - Regulatory reporting tracker
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11:10 - 11:20
10 min

5. Future Meetings and Items

Note

Chair

- ULT agenda -20 April 2021
- ULT agenda - 5 May 2021

 EULT agenda- 21 April.pdf (2 pages)

 EUIT - 5 May.pdf (2 pages)

11:20 - 11:30
10 min

6. AOB