

UET meeting

Tue 17 August 2021, 10:00 - 11:00

MS Teams (Apols: DR)

Attendees

UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews

In attendance

Jane Forster, Sarah Hutchings (Present at: 2), Christina Pizot (Minute taking)

Apologies

David Reeve

Meeting minutes

1. Minutes and Matters Arising from the Previous Meeting held on 10 August 2021


Approval
Chair

Minutes

The minutes from the previous meeting were approved with no further comments or redactions.

Matters arising

None noted.

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2. Finance discussion

Sarah Hutchings

Present: Sarah Hutchings

2.1. Cash flow update

Discussion
Sarah Hutchings

SH joined the meeting to review our latest cash flow position.

SH noted that there was not much movement this week:

-as we worked through the year end, we would look again at the non-pay line.

-we were working with RDS on the methodology for forecasting Research income. Once the work was completed, this would be shared with UET and we would update the cashflow forecast for Research income. At the moment, we had taken the three months' forecast and left the budget in for the remainder of the year

-no new updates to be noted for the Finance and Legal risk log. SH would review for the next UET meeting

2.2. Bid approvals


Approval
Sarah Hutchings

-RED ID: 12358: "Past methane from lakes in Alaska: integrating proxy records and models", NERC – Kimberley Davies

SH reviewed the above bid. SH noted that there was one slight change from last week in terms figures in respect of the salary cost but this was minimal.

SH commented that overall this had a good FEC rate. DR had reviewed the proposal by email on 12 August and had given his support from a finance point of view. TMB added that this was a team member from IMSET so while she was not lead it was a good consortium and a good work/funder (NERC).

On that basis, UET were happy to approve the above bid.

 Narrative for UET meeting 17.8.21.docx

3. CMA Compliance

Discussion
Chair

UET discussed the current CMA Compliance situation. There were a few underlying issues which needed to be addressed going forward.

JV noted that we would know more after the Comms meeting later today.

UET agreed that the Board and ARG committees would also need to be informed in terms of compliance.

4. Admissions Update

Discussion

Chair

TMB noted that overall not much had changed from last week. Numbers were stable at the moment and it was thought these would creep up as the week progressed.

5. Standing item: OfS and Government Reporting

Discussion

Chair

- Reportable events update
- Regulatory reporting tracker

Nothing new to report.

6. Future Meetings and Items


Note

Chair

- ULT agenda - 18 August 2021
- ULT agenda - 1 September 2021

Both agendas were noted.

 EULT 1st September 2021.pdf

 EULT agenda 18th August 2021.pdf

7. AOB

Chair

-At an informal UET meeting on the 24 August, the following items were reviewed:

- the cash flow forecast for this week and updated risk tracker
- the following bids were reviewed and approved: RED ID: 12639 – “FoodPINNER – Ensuring Food and Nutrition Security for Everyone” AHRC – Heather Hartwell ; RED ID: 12728 – “Shoppa Innovate 3”, Innovate UK – Jian Chang