

# UET meeting

Tue 07 December 2021, 10:00 - 12:00

Committee room

## Attendees

### UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, David Reeve

### In attendance

Jane Forster, Sarah Hutchings (Present at: 2), Christina Pizot (Minute taking)

## Meeting minutes

### 1. Minutes and Matters arising from the previous meeting held on 23 November 2021

Approval  
Chair

#### Minutes

The minutes from the previous meeting were approved with no further comments or redactions.

#### Matters arising

None noted

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### 2. Finance discussion

Present: Sarah Hutchings

#### 2.1. Cash flow update

Discussion  
Sarah Hutchings

SH joined the meeting to review our latest cash flow position for this week:

- the first tranche of the OfS capital grant income had been received. It seemed that the OfS would be paying these in two separate instalments
- small movement on the fee income coming in earlier than expected
- updated forecast had been received from RDS on the Research income front
- the latest DUIT forecast had been included from the meeting last week – the Digital Enablers project Manager forecasts to be further reviewed so this may be subject to change at a later date.
- movement noted on our VAT payments which was due to timing difference on receipts received

SH added that once the November Management Accounts forecast for 2021/22 had been finalised, the cash flow would be updated to reflect this as well as the BU2025 revised cash flow forecast for future years.

TMB reviewed overall target and model for student recruitment for next year.

UET discussed the impact and scenario planning in terms of the Overseas PGT for next January intake.

#### 2.2. Bid approvals

Approval  
David Reeve

DR reviewed the below bids. These were all straightforward bids with good recovery rate against our targets. All had positive contribution and DR would support these from a financial point of view.

On that basis, UET were content to approve all bids.

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-RED ID: 12818 – “Climate, Ocean & Adaptation in MIS 3: Evidence from the Red River Delta, Vietnam”, Leverhulme – Fiona Coward

-RED ID: 12822 – “Life on the playa during the Last Glacial Maximum”, AHRC – Matthew Bennett

-RED ID: 12841 – “Hidden Heroes: Uncovering Marginalised and Forgotten Creators of British Comics”, Leverhulme Trust – Julia Round

 Narrative for UET meeting 7.12.21.docx

#### 2.3. ZBB proposals

UET would review and feedback final comments to SH by end of tomorrow. The proposals would then be discussed at the next ULT meeting on the 15 December.

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### 3. Standing item: OfS and Government Reporting

Discussion

Chair

- Reportable events update
- Regulatory reporting tracker

No update from the OfS or any new reportable events to note.

JFo mentioned that DW would be bringing the new reportable events procedure at the first January 2022 ULT meeting.

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### 4. Future Meetings and Items

Note

Chair

- ULT agenda - 15 December 2021


JFo noted that discussion items on the agenda would include Student Comms update and Student Experience. Ms Jacky Mack would also update on the ongoing CMA compliance.

- ULT agenda - 12 January 2022

JFo noted that we would be reviewing the Transformation Team update and the Strategic Plan.

 EULT 15th December 2021.pdf

 EULT 12th January 2022.pdf

 SVEC committee 13th January 2022.pdf

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### 5. AOB

Chair

- UET would review the course delivery comms for the PGT January starts which would be sent out this week to the new arrivals.