

# UET meeting

Tue 22 March 2022, 10:00 - 12:00

Committee room/Teams

## Attendees

### UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, Susie Reynell

### In attendance

Jane Forster, Deborah Wakely (Present at: 2, 6), Sarah Hutchings (Present at: 3), Christina Pizot (Minute taking)

## Meeting minutes

### 1. Minutes and Matters arising from the previous meeting held on 8 March 2022

Approval

Chair

#### Minutes

The minutes from the previous meeting were approved with no further redactions or comments.

#### Matters arising

None noted.

 Minutes\_UET meeting\_080322 (1).pdf

### 2. Standing item: Board and sub-committee preparation

Discussion

Deborah Wakely

- FRC agenda: 29 April 2022

DW joined the meeting to review the latest FRC draft agenda. DW asked UET if they would be content to have this meeting in person and would approach the Chair, David Furniss, to get his approval.

DW needed clarification on the following items on the agenda:

- 2.2 SR noted that this was in progress and would check the status and would come back to DW accordingly
- 5.2 SR confirmed that this would be ready for this meeting
- 7/8 SR advised that there would a proposal coming to this meeting on both of these items
- 9. The Chair suggested this would be better if this came to the next meeting in June. DW would add a draft note and take it off this agenda
- 10. TMB would confirm to DW on the status of the paper
- 11. TMB advised that this should be ready for this meeting
- 12 JA confirmed this would be ready and the paper was being reviewed at today's UET meeting
- 15/16 JA advised that both items would not be ready for this meeting
- 18 JA noted that this would a verbal update and would be added into the action plan
- 20 JA suggested it would be more appropriate if this update was embedded into the main indicative workplan rather than having to submit a separate paper for each meeting. DW agreed and would make the change.

DW would make the necessary amendments to the agenda and send to the Chair of the meeting for approval before circulating to UET and commissioning the papers.

- Actions register (for note)

UET reviewed the latest actions' tracker.

 FRC Agenda 29 April 2022.docx

 Actions Register FRC 2021-22.xlsx

Present: Deborah Wakely

### 3. Finance discussion

Susie Reynell

Present: Sarah Hutchings

### 3.1. Cash flow update

SH joined the meeting to review our latest cashflow position:  
-some of the QR grant was received earlier than expected  
-small timing difference on other income between April and March  
-some movements reflecting the latest Estates development forecast

### 3.2. Bids for approval

SR noted that this had a negligible net loss and the cashflow's size was not huge. SR would still recommend it from a finance point of view.

-RED ID: 12816 – “eNeighbour, early intervention to improve mental health in Higher Education”, Wellcome Trust – Nicholas Mavengere

SR commented that this was a great bid with an international collaboration and would strongly recommend it from a finance point of view.

-RED ID: 13040 – “A Holistic Circularity Enabler driven by Intelligent, Standardized Collaboration Models and Digital Twins – CircularTwin”, European Commission – Marios Angelopoulos

On that basis, UET approved both bids going forward.

 Narrative for UET meeting 22.3.22(1).docx

Approval  
Susie Reynell

### 3.3. Budget planning and preparation

SR reviewed the latest budget planning including the two bridges identifying where we were with the budget for the next year. One bridge was showing figures versus the last FRC plan/OfS forecast and the other one started at the figure we had discussed at the last UET meeting.

UET discussed the various models and figures, and this would be reviewed further at the ULT meeting tomorrow.


Discussion  
Susie Reynell

## 4. Chapel Gate Nursery Sublease

JA noted a conflict of interest and this item was discussed without JA in the meeting.

The Business Case attached was for approval to be given to BUCB to grant a new sublease to the nursery for a term commencing as soon as possible and expiring on 31 July 2024, and to vary the BU/BUCB lease to enable such approval to be given.

UET approved the recommendation and this would be going to the next FRC meeting on 29 April for their approval.

 Chapel Gate Nursery Lease Plan 1.pdf

 Chapel Gate nursery lease board paper - FRC.pdf

 Chapel Gate Nursery Lease Plan 2.pdf

Approval  
Jim Andrews

## 5. New fair admissions code

UET considered actions and recommendations in response to the UUK call for action. JF noted that there was a very short deadline - this Friday - to go back to UUK and indicate whether we wanted to be published on the initial list of institutions who would sign up to the new fair admissions code.

JF asked if UET we wanted to sign up for the initial list or if we would prefer to wait until we had further reviews and discussions.

UET agreed to add this to the ULT agenda for tomorrow for further review and discussion before making a final decision.

 UNIVERSITIES UK FAIR ADMISSIONS CODE OF PRACTICE – MARCH 2022.pdf

Decision  
Jane Forster

## 6. Discussion item

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UET reviewed a recent proposal for a College's Structure and Prospects Appraisal (SPA), following a meeting which took place last Friday including JV and JA and subsequent email from the The Further Education Commissioner. Part of the process would be to discuss if we would be interested in potentially being part of the solution, and would wish to submit an expression of interest.

UET agreed that it would be worthwhile to organise a call in order to get further details and potentially submit an expression of interest. DW commented that Board and Bank approval would be needed if this progressed any further.

 UET discussion.pdf

Present: Deborah Wakely

Discussion  
Chair

## 7. Standing item: OfS and Government Reporting


Note  
Chair

- Response to the OfS reportable event queries

UET noted the response attached.

- Reportable events update

No new reportable events to note.

 16.3.22 note for UET.pdf

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## 8. Future Meetings and Items

Note  
Chair

- ULT agenda - 23 March 2022
- ULT agenda - 6th April 2022

Both agendas were reviewed.

 ULT meeting - 6 April 2022.pdf

 ULT agenda - 23 March 2022.pdf

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## 9. AOB

Note

- SR reviewed the ULT email on 'refined planning assumptions' in order to get UET's thoughts and comments before this was sent out today.
- Academic Governance review - TMB and JV would discuss the options received from Jacky Mack.
- JA announced that we had successfully recruited for the new M&C Director and that they would be starting in July of this year
- JA commented that he was meeting today with Sam Leahy-Harland to discuss the results of the SUBU elections and their Awards which they were planning to have in May
  
- The following four bids were reviewed and approved electronically on the 29 March :
  - RED ID:12879 – “Home Truths: co-created virtual reality (VR) film about coercive control to be trialled in training the police and members of the judiciary”, AHRC – Sue Sudbury
  - RED ID: 12966 – “Gender norms transmission in Multinational corporations (MNCs): Theory and evidence from China”, Leverhulme Trust– Wei Koong Chai.
  - RED ID: 12976 – “Healthcare Inequalities related to Digital Diversity in Dorset: a participatory case study approach to develop and evaluate inclusive approaches”, NIHR – Lee-Ann Fenge
  - RED ID: 13054– “Academic-Industrial Network on Manufacturing Innovative Smart Biodegradable Implants for Bone Treatments”, Horizon Europe – Yi Huang