

UET meeting

Tue 05 July 2022, 10:00 - 12:00

Teams/ Committee room

Attendees

UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, Susie Reynell

In attendance

Jane Forster, Sarah Hutchings,

Amanda Procter, Mandi Barron, Jacky Mack, Geli Roushan, Keith Phalp, Anand Pandyan, Einar Thorsen, Mike Silk, Shelley Thompson, Christos Gatzidi, Sara White, Colleen Harding, Ros Ashcroft & Brian Kaliczynskyj (Present at: 4),

Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters arising from the previous meeting held on 7 June 2022

Approval
Chair

Minutes

The minutes from the previous meeting were approved with no further comments or redactions.

Matters arising

None noted.

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2. Finance discussion

2.1. Cash flow update

Discussion
Sarah Hutchings

SH joined the meeting to review our latest cash flow position:

- we were receiving fee income earlier than expected in terms of deposit
- with regards to the Research Income question which was raised at last week's meeting, SH clarified our July position
- IT & Estates Capital Expenditure would likely shift into next year
- FMC has asked to carry over up some capital expenditure that was approved for spend in 2021/22 into 2022/23 due to supply chain issues. Much of this equipment was needed for teaching a new course and therefore the aim would be for delivery of the equipment in August.

As this would have an impact on cash flow timing and was over the authorised limit, this required UET approval. UET were content to approve.

 Bournemouth Part 1.pdf

 Bournemouth Part 2.pdf

2.2. Bids for approval

Approval
Susie Reynell

RED ID: 13171 – "Events and memorials in the Metaverse", Epic Games – Oleg Fryazinov

JA had a few questions relating to this bid around the target and the terms.

On that basis, UET would require further clarification before this bid could be approved.

 Narrative for UET meeting 05.07.22.pdf

2.3. OfS Capital Funding bid

Discussion
Sarah Hutchings

SH had circulated to UET the OfS prioritisation process including the list of the breakdown by areas which would need reviewing prior to the submission.

The deadline for the final bid was the 11 July and a final version would be shared for final review by UET ahead of the submission deadline.

3. Standing item: OfS and Government Reporting

Discussion
Chair

- Reportable events update

JFo flagged up to UET the recent OIA compensation for students from the Royal Academy of Arts.

4. Strategic discussion

Discussion
Attendees Listed Below

1. Continuation and completion

The following people were invited to join the discussion:

- Amanda Procter
- Mandi Barron
- Jacky Mack
- Geli Roushan
- Keith Phalp, Anand Pandyan, Einar Thorsen,
- Mike Silk, Shelley Thompson, Christos Gatzidi and Sara White
- Colleen Harding
- Ros Ashcroft
- Brian Kaliczynskyj
- Apologies: Lois Farquason, Christa van Raalte

JV noted that this was the first of 5 strategic discussions which would take place over the next few weeks.

This has been arranged to explore collaboratively how we can support more students to successfully complete their programmes at BU, consistently with our BU2025 outcomes. JFo noted that the working document which was circulated prior to the meeting was a draft for initial discussion where we had tried to capture the work that was already ongoing.




JV added that this was about wanting to increase that level of continuity across the University. Various discussions have taken place around the plans to put this in place and now is the time to make that Leadership step change to take it to next level. We have all agreed that this was the right thing to do from a moral, ethical and a student experience point of view. Furthermore, this was also embedded in our financial assumptions and in line with the government expectations.

It was the right time to have this discussion, lots of data have been circulated which we can draw on for our discussion today but more importantly UET would like to get your headline thoughts on how, from a Leadership perspective, we can make that step change to ensure that we make a difference this year:

- consistency across what we have received (SR)
- resources (CG)
- engagement issue (KP)
- attendance monitoring and follow up (SW)
- social aspect and social dimension of students (ET)
- in terms of data - more of an understanding of the democratic background (AP)
- looking differently at staff development when it comes to education enhancement (GR)
- early intervention and overall care management; keeping it simple for students (MB)
- data review any associated behavioural patterns (APa)
- personal tutoring monitoring (ST)
- clear comms to staff and support around next steps (RA)
- radical and fresh look in terms of induction (JM)

JV commented that we needed to ensure a more focused approach and ensuring that going forward we were confident in that approach. Finding out where the opportunities and challenges were from our Leadership perspective.

JV added this was a good start to the discussion. We have flagged today the different areas which were already underway and we needed to ensure delivery of those across the University, building on those current activities consistently and in the correct way.

-  AEIC Continuation actions update for ULT.pdf
-  Continuation Actions Slides.pdf
-  Continuation and completion.pdf



Present: Amanda Procter, Mandi Barron, Jacky Mack, Geli Roushan, Keith Phalp, Anand Pandyan, Einar Thorsen, Mike Silk, Shelley Thompson, Christos Gatzidi, Sara White, Colleen Harding, Ros Ashcroft & Brian Kaliczynskyj

5. Future Meetings and Items

Note
Chair

- ULT agenda - 6 July
- ULT agenda - 20 July

Both agendas noted.

-  EULT agenda 20th July 2022.pdf
-  EULt agenda 6th July 2022.pdf

6. AOB

Chair

- Business plans summary of initiatives

The updated list has been circulated and reviewed by UET. Further discussion to finalise the list would take place at the UET call this Thursday.

- NSS


UET discussed the possibility of using an external market research company. UET agreed to undertake this but only if done centrally and independently.

- The following Financial papers were circulated to UET week commencing 27 June prior to submission for the Board meeting on the 8 July:

-Draft University Budget 2022/23 to 2024/25

-Treasury Management Policy Annual Review and Report on the Operation of the Policy

-Reserves Policy – review

 Business plans summary of initiatives v4 for UET 4th July.pdf