

UET meeting

Tue 06 December 2022, 09:00 - 11:00

Teams; Committee room

Attendees

UET members

John Vinney (Chair), Tim McIntyre-Bhatty, Jim Andrews, Susie Reynell

In attendance

Jane Forster, Sarah Hutchings (Present at: 2), Jacky Mack, Jules Forrest & Philip Sewell (Present at: 5), Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters arising from the previous meeting held on 29 November 2022


Approval
Chair

Minutes

The minutes from the previous meeting were approved with no further comments or redactions.

Matters arising

- JA updated UET on the recent UCU strike and would update on numbers later today
- SR noted that the proposal 4C which came to UET for consideration on the 15/11/2022 was approved out of meeting on 21/11/2022

 Minutes_UET meeting_291122.pdf

2. Finance discussion

Susie Reynell/Sarah
Hutchings

Present: Sarah Hutchings

2.1. Cash flow update

Information

SH joined the meeting to review our latest cashflow position:

- we were continuing to see the trend of upfront receipts which was backing up our January numbers
- the main other difference noted was on the pay cost - we had applied the same cost as in October to carry forward the expectation of that increase to cover the vacancy

SH added that the November forecast was still being finalised and would be reflected in the cash flow forecast for next week. Once this was applied, the cash flow forecast would also be extended through to July 2024 and the risks' register would be updated to show any remaining risks not included in the forecast.

2.2. Bids for approval

Approval

SR noted that there were some queries on that bid and therefore we needed further details before we could consider it. This would be reviewed at next week's UET meeting.

 Narrative for UET meeting 06.12.22.pdf

3. Standing item: OfS and Government Reporting

Discussion
Chair

- Reportable events update

UET agreed that the Ofsted visit was not reportable at this stage.

4. Future Meetings and Items

Discussion

Chair

- SVEC agenda 13 December 2022
- EULT agenda 15 December 2022
- EULT agenda 11 January 2022

UET reviewed the above agendas.


-  EULT agenda 15th December 2022.pdf
-  SVEC Agenda 13th December 2022.pdf
-  EULT agenda 11th Jan 2023.pdf

5. Ofsted visit

Discussion

Chair

Jacky Mack, Jules Forrest and Phil Sewell joined the meeting to review with UET the draft inspection schedule for the 7 and 8 December 2022.

-  Ofsted Schedule Dec 22.pdf

Present: Jacky Mack, Jules Forrest & Philip Sewell

6. AOB

Chair

None noted.