3F Appendix 1

Documentation verification

Applicant	Qualification							
	Level 2 (GCSE's or equivalent)	Level 3 (GCE A- Levels/ BTEC Nationals/Scottish Quals/Irish Leaving certificate)	Undergraduate Degree	English Language qualifications (eg IELTS)	Non-standard UK qualifications and Overseas	All other qualifications		
Undergraduate UCAS applicants (normal cycle and clearing, Home/EU/Overseas):	Original documentation must be checked at or before enrolment if GCSEs are included in the conditions of the offer or if there is a professional body requirement	Original documentation must be checked except where qualifications are verified direct from the Awarding body	N/A	Original documentation must be checked at or before enrolment except where qualifications are verified direct from the Awarding body	Original documentation must be checked at or before enrolment	Original documentation must be checked at or before enrolment		
Undergraduate/Postgr aduate Direct applicants (Home/EU/Overseas)	Original documentation must be checked at or before enrolment if GCSEs are included in the conditions of the offer or if there is a professional body requirement	Original documentation must be checked at or before enrolment	Original documentation must be checked at or before enrolment except where qualification has been awarded by BU.	Original documentation must be checked at or before enrolment except where qualifications are verified direct from the Awarding body	Original documentation must be checked at or before enrolment	Original documentation must be checked at or before enrolment		