7C Appendix 1

**PARTNER REVIEW DUE DILIGENCE REPORT**

|  |  |
| --- | --- |
| **Name of Partner**  |  |
| **BU Lead Academic/Faculty** |  |
| **Partnership Model** | Choose from the list |
| **Type of Partner Institution**  | Choose an item. |

**SUMMARY OF FINDINGS – To be completed by BU**

|  |
| --- |
| **OUTCOME OF ACADEMIC QUALITY REVIEW** |
| **Date of Review** |  | **Reviewer** |  |
| **Reviewer Comment** | **Issues/Risks:** |
| **Will Further Information be required?**  |  |
| **(please give details)** |  |
| **Recommendations** |  |
| **OUTCOME OF FINANCE AND PERFORMANCE REVIEW**  |
| **Date of Review** |  | **Reviewer** |  |
| **Reviewer Comment** | **Issues/Risks** |
| **Recommendations** |  |
| **OUTCOME OF LEGAL SERVICES REVIEW** |
| **Date of Review** |  | **Reviewer** |  |
| **Reviewer Comment** | **Issues/Risks:** |
| **Recommendations** |  |

**Section 1 – ABOUT THE PARTNER – To be completed by the Partner**

|  |  |
| --- | --- |
| **1.1 Registered Name of Partner Organisation**  |  |
| **1.2 Registered Address of Partner Organisation** |  |
| **1.3 Date Partner Organisation was established** |  |
| **1.4 Number of students**  |  |
| **1.5 Types of programme awarded**  |  |
| **1.6 Does the partner have existing UK HE partnerships?** | [ ]  **Yes – give details below** [ ]  **No** |
|  |
| **1.7 Does the partner have existing HE partnerships overseas?**  | [ ]  **Yes – give details below**[ ]  **No** |
|  |
| **1.8 Has the partner been subject to reviews or inspections by an external body (i.e. OFSTED, QAA PSRB) in the last 3 years**? | [ ]  **Yes – give details below**[ ]  **No** |
|  |
| **1.9 Has the partner provided evidence of secure financial standing ?** | [ ]  **Yes – give details below**[ ]  **No** |
|  |
| **1.10 Has the partner provided evidence that it has legal authority to enter into partnership arrangements with BU?** | [ ]  **Yes – give details below**[ ]  **No** |
|  |
| **1.11 Has the partner provided evidence that it holds Highly Trusted Sponsor Status? (only applicable where the collaborative provision recruits international students)** | [ ]  **Yes – give details below**[ ]  **No** |
|  |
| 1.12 **Have details been provided of any legal disputes (as claimant or defendant) which are current or known to be pending in relation to the partner?** | [ ]  **Yes – give details below**[ ]  **No** |
|  |
| **1.13 Partner Mission Statement** |  |
| **1.14 Partner Strategic Plan or equivalent** |  |
| **1.15 Organisational/Staffing Structure and Physical Resources of the Institution** |  |
| **1.16 Partner’s policy and procedure documents for academic quality assurance** |  |
| **1.17 Partner’s policy for compliance with UK statutory requirements, including anti bribery, counter terrorism, consumer protection, data protection and modern slavery.**  |  |
| **1.18 Reputational Standing of the Partner based on desk based investigations**  |  |
| **1.19 Institutional Standing of the Partner, based on advice from NARIC/British Council/HEFCE/QAA** |  |
| **1.20 External regulatory body** |  |

**Section 2 – ABOUT THE PARTNERSHIP WITH BU - To be completed by the Partner and/or Academic Quality**

|  |  |
| --- | --- |
| **2.1 BU programmes delivered at the Partner Organisation (include link department)** |  |
| **2.2 Feeder routes for BU programmes** |  |
| **2.3 Status of BU Partnership Agreement with this partner**  | [ ]  **Archived – give details below**[ ]  **Current** |
|  |
| **2.4 Original Partnership start date** |  |
| **2.4 Date of previous Partner Review** |  |
| **2.5 Outcomes from previous Partner Review** |  |

**SECTION 3 – OVERSEAS PARTNERS ONLY - - To be completed by the Partner and/or Academic Quality**

|  |  |
| --- | --- |
| **3.1 Have there been any changes to the regulatory or statutory requirements of central or regional authorities in the country of delivery regarding any authorisations or licenses which the Partner or BU need to obtain to continue with the collaboration?** | [ ]  **Yes – give details below**[ ]  **No** |
|  |
| **3.2 Note any travel issues from the FCO Website** (describe proposed mitigations if appropriate):  |
| **Travel/safety issues (FCO or other)** | **Provide details** |
| Only general issues noted |  |
| Specific local advice (e.g. crime, safety, weather) |  |
| Specific risk of natural disaster or disease |  |
| Specific risk of civil unrest or security incident |  |
| Serious risk of terrorism including kidnapping |  |
| Advise against all travel/all but essential travel |  |