

## **CANCELLATION DURING COOL-OFF PERIOD AT REQUEST OF STUDENT**

You may have a right to cancel your contract with BU. You enter a contract with BU when you accept your offer. You enter an updated contract when you register (enrol) to start your course.

When you enter a contract with us, you have the right to cancel the contract within 14 days without giving any reason.

If you wish to cancel during the 14 days after accepting your offer or registering to start your course, you must tell us. You can tell BU by e-mail, letter, or using the model cancellation form below. You must make it clear you wish to cancel the contract.

If you cancel the contract in the 14 day period and have paid any fees under that contract, BU will refund those fees. Please note that for legal compliance, notably anti-money laundering duties, we will need you to complete a form to verify details before we refund.

If BU has asked you to pay a deposit when you accept your offer, you have 14 days after that acceptance to cancel your contract. If you cancel in the 14 day period, BU will refund your deposit. After the 14 day period, deposits are not refundable.

If you want to cancel your contract more than 14 days after you accepted your offer, but before enrolment, BU will consider your request, but will not refund your deposit.

### **Model Cancellation Form**

To [BU]

I, hereby give notice that I cancel my contract for the supply of the following service:

[name and date of course]

Ordered on\*

Name of consumer:

Address of consumer:

Signature of consumer: (only if this form is notified on paper)

Date:

- The date that you entered the contract or accepted the offer. [If you are not sure, you can leave this blank]